



Utah State Instructional Materials Access Center
742 Harrison Blvd. | Ogden, Utah 84404
Phone: 801-629-4706 or 4783 | Fax: 801-629-4800
orders@usimac.org

Request for Consideration of Services Chafee Eligibility Form (Required Yearly)

Student: _____ SSID #: _____ Date of Birth: _____
Grade: _____ School District: _____ Special Education Director: _____
Special Ed. Director Email: _____ Special Ed. Director Phone: _____
Contact Name: _____ Contact Phone: _____ Contact Email: _____

Use of USIMAC services is limited to students with a documented print disability in their IEP/504 accommodation. Under IDEA 2004, students who are blind, visually impaired, have a physical limitation or a reading disability may be qualified to access and use specialized formats under provisions of the Chafee Amendment to the Copyright Act.

Eligibility is determined by the IEP/504 team. As a result, school districts should keep on file documentation of students' eligibility to use accessible educational materials produced by USIMAC. Proof of a student's disability needs to be certified by a qualified professional, as explained below.

Definitions for Competent Authority:

- **Blindness, Visual Impairment, or Physical Limitations (including TBI)**
 - Doctors of medicine; doctors of osteopathy; ophthalmologists; optometrists; registered nurses; therapists; and professional staff of hospitals, institutions (including schools), public or private welfare agencies, or any person whose competence under specific circumstances is acceptable to the Library of Congress.

- **Organic Dysfunction (including dyslexia and learning disabilities)**
 - Eligibility must be certified by doctors of medicine, doctors of osteopathy, or be included on the student's IEP/504.

Please choose one of the following:

I certify that this student has been diagnosed with:

Signature of Competent Authority

Printed Name and Title

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Approval by: _____
Date of Approval: _____
Date of Denial: _____
Reason: _____

Please submit this form using Google Drive or save this as an encrypted file and attach as an email to: orders@usimac.org
This form may also be faxed to Attn: USIMAC Customer Service at 801-629-4800 (If faxing you will receive a confirmation e-mail within 48 hours, if you don't receive confirmation please call, phone numbers are listed at the top of this form.)